



# St. John the Baptist Parish School Board

118 West 10<sup>th</sup> Street • P.O. Drawer AL • Reserve, Louisiana 70084 • PHONE: 985-536-1106 • 1-800-296-1106 • FAX: 985-536-1109

Patrick H. Sanders  
Board President

Cory Butler  
Interim Superintendent

Sherry DeFrancesch  
Board Vice-President

DATE: May 25, 2020

**REVISED 05-25-2020**

TO: MEMBERS OF THE LAND & FACILITIES COMMITTEE:  
Honorable Albert A. Burl, III  
Honorable Patrick H. Sanders  
Honorable Sherry DeFrancesch  
Honorable Gerald J. Keller  
Honorable Charo Holden

FROM: /s/ Albert A. Burl, III, Committee Chair

RE: Meeting

Dear Land and Facilities Committee Members:

Due to the public health emergency caused by the Covid-19 virus and the “Stay at Home” orders issued by Governor Edwards, the St. John the Baptist Parish School Board Land and Facilities Committee will meet via teleconference utilizing Zoom Video Conferencing. (See attached Certification of Inability to Operate Due to the Lack of a Quorum.) A link to this teleconference meeting will be placed on our website prior to the meeting so that members of the public may view the meeting. All public comments regarding agenda items should be sent to: [Public-BoardComments@stjohn.k12.la.us](mailto:Public-BoardComments@stjohn.k12.la.us) before 11:00 a.m. on Wednesday, May 27, 2020. All public comments must include: 1. Full Name; 2. Item Number; 3. Comments and will be read aloud before the agenda item is discussed.

The Land and Facilities Committee of the St. John the Baptist Parish School Board will meet on Wednesday, May 27, 2020 at 11:00 a.m. via teleconference (Zoom), and streamed Live on St. John the Baptist Parish Schools Facebook Page so the public can view the meeting in real time.

The agenda is attached for the meeting.

Sincerely,

Albert A. Burl, III  
Land and Facilities Committee Chairperson

AAB/sww

Copy: Board Members, News Media, Legal Counsel, SJA

## MEMBERS OF THE ST. JOHN THE BAPTIST PARISH SCHOOL BOARD

Charo Holden, District 1	Gerald J. Keller, Ph.D., District 3	Sherry DeFrancesch, District 5	Phillip Johnson, District 7	Shawn Wallace, District 9	Clarence Triche, District 11
Albert Burl, District 2	Patrick H. Sanders, District 4	Keith Jones, District 6	Debbie Schum, District 8	Nia Mitchell, District 10	

# **REVISED AGENDA**

## **ST. JOHN THE BAPTIST PARISH SCHOOL BOARD**

### **LAND AND FACILITIES COMMITTEE MEETING**

**Wednesday, May 27, 2020 – 11:00 a.m.**

**via Teleconference (Zoom Video Conferencing)**

1. Reading of Agenda and Instructions for Submitting Public Comments
2. Public Comment: Call to Order, Pledge of Allegiance
3. Public Comment: Roll Call
4. Public Comment: Approval of Minutes: April 16, 2020 (Action)
5. Public Comment: Mrs. Janice Gauthier – Transportation: Update on Cleaning of School Buses and School Facilities
6. Public Comment: Mr. Herman Clayton/Mrs. Janice Gauthier – Update on Repairs to roof at East St. John Prep
7. Public Comment: Mr. Herman Clayton/Mrs. Janice Gauthier – Update on HVAC at WSJH, including the warranties
8. Public Comment: Mr. Herman Clayton – Review of routine checks of the HVAC systems at all buildings and water systems due to extended closure per CDC Guidelines
9. Public Comment: Mr. Albert A. Burl, III – Develop a COVID-19 Policy, per the CDC Recommendations including, but not limited to: Hand washing stations at all buildings, one way traffic in hallways at schools, routine cleaning of buses and commonly used areas, pre-packed meals
10. Public Comment: Mr. Albert A. Burl, III – Review the Fire Marshal's Building Capacity for all buildings
11. Public Comment: Committee Items of Interest
12. Public Comment: Adjournment

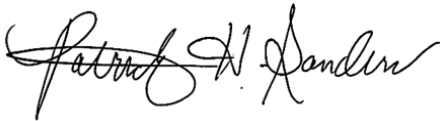
## **Certification of Inability to Operate Due to the Lack of a Quorum**

**In accordance with the Executive Proclamation JBE 2020-30 issued by Governor John Bel Edwards on March 16, 2020, and concurrence by the Attorney General on March 19, 2020, this notice shall serve as certification of the St. John the Baptist Parish School Board's inability to otherwise operate in accordance with the Louisiana Open Meetings Law due to a lack of quorum as a result of the COVID-19 public health emergency.**

**Pursuant to Section 4 of JBE 2020-30 the St. John the Baptist Parish School Board (Land and Facilities Committee) will provide for attendance at its essential government meeting on May 27, 2020 via Zoom Video Conferencing in order to obtain a quorum of its members.**

**Therefore, in accordance with JBE 2020-30, the St. John the Baptist Parish School Board (Executive Committee) meeting on May 27, 2020 at 11:00 a.m. will be held via Zoom Video Conferencing and in a manner that will allow for observation and input by members of the public, as set forth in the notice posted on May 25, 2020.**

**All other Open Meetings Law requirements have been met.**



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**Patrick H. Sanders**  
*Board President*



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**Cory Butler**  
*Interim Superintendent*